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Well experienced, motivated Industrial/Hotels Construction Project Manager, Facility PM looking for career continuation preferably within the international company.

Experience:

03.2021 – 02.2022 **Chief Engineering Manager, Hilfy, GmbH**

<https://hilfy.at/> <https://getprofy.de/>

15 employees in Vienna and Dusseldorf

Job Mission:

- ensure that all company products and services meet quality standards before they go to market;
- understanding customer expectations and continuously monitoring feedback, outlining quality standards, and developing control processes to secure the best customer experience;
- managing the process of building up regional (Vienna and Dusseldorf) engineering and handyman teams withing the proper timelines with required skills to meet market demand for the services;
- setting standards and managing regional handyman teams performance to have the most efficient and the best service team on the market;
- setting and implementing manageable customer service standards throughout the whole company;
- building up all the engineering policies, processes, procedures, permissions, checklist, controls;
- creating and implementing effective quality control processes to provide the best service on the market;

Conducting regular service quality audits;

- driving continuous improvement of the service, products, operational strategies to increase business performance.

CAPEX & OPEX forecasting, budgeting and execution control;

**11.2019 – 03.2021 Head of Infrastructure,
Continental Farmers Group <https://cfg.com.ua/en/>**

Over 3000 employees Agricultural Holding operating 7 grain elevators complexes.
Lviv-Ternopil, Ukraine

CAPEX Activities:

From A to Z Project management including feasibility studies of two industrial construction projects:

- 0.65 M Euro Railway to Lorry Trucks Grain Loading point, capacity 400 tonnes per hour.
- 3.5 M Euro Potato/Onions Storage with cooling equipment and ventilated floor.

OPEX Activities: 1.7 M Euro per annum:

- lead the team of 23 employees (7 under direct supervision: Head MEP Engineer, EHS Officer, Quantity surveyor, Facility manager, and Site managers)
- carry out planning, organization, and control of all construction and repair works of 17 infrastructure objects simultaneously;
- obtain quotes, initiates tenders, from vendors and suppliers, negotiate contracts
- commissioning of completed works;
- plan and monitor budget execution, control costs and payments;
- ensure works delivery schedules, quantity and quality criteria are met;
- coordinate the management of resources, services, and processes to meet the needs of the Company;
- oversee facility refurbishment and renovations;
- generate and present regular reports and reviews to the Administrative Director of construction-related budgets, finances, contracts, expenditures, and purchases

02.2019 - 11.2019 Alliance Group, (Batumi, Georgia)

4 stars hotel franchised by “Courtyard by Marriott”, <https://alliancegroup.ge/en/project/2/Alliance-Palace/Project-Description/>

The 41-story multifunctional complex Alliance Palace - Courtyard by Marriott hotel

- turn key hotel construction project including Public spaces (Restaurants, Pool & Spa Area), “Back of House” and 150-rooms
- level 10 through 41 occupied by premium-class apartments, part of level 1 by Casino, and build by subcontractors construction companies with close coordination with the hotel construction management team;
- the total investment value of the project - \$45 million.

Project Manager

- leading the team of 14 employees (7 under direct supervision: Head of Engineering, H&S Officer, Head Architect, BOQ specialist, and Site managers)
- coordinating work of all involved construction subcontractors according to the approved design created by www.contura-plandesign.de and “Marriott standards book 2018”;
- successful execution and commissioning of three “mock-up” rooms;
- establishing a works time schedule (Gantt charts) and following them within the budget;
- coordinating site safety inspections and works quality control according to LEED standards requirements;
- making sure that Apartments and Casino are built according to Marriott engineering requirements as parts of one building;
- weekly reporting to the Board of Directors.

01.2016 – 02.2019 Projects manager (Self-employed entrepreneur), Lviv, Ukraine

Assets management and restoration of office premises of clients (mainly B+ class offices for IT companies)

- creating building reconstruction projects, schedules, and budgets;

- coordinating right sequence of subcontractors works, involved in repair and restoration;
- offices relocation and settle down of new infrastructure for IT companies of 160-250 employees: server rooms, uninterruptible building power supply, chiller, furniture, card access, fire alarm, 24/7 security system and car/bicycles parking set up and daily maintenance;
- planning and managing facilities customers' needs like healthcare and sport activities;

07.2011 – 01.2016 Lohika-LTD, (Lviv, Ukraine) <http://www.lohika.com.ua>

Outsourcing IT company

Administrative and Facility Project Manager

1) Project planning and management

- evaluation of existing facilities (2960 sq. m.) and creating reconstruction project;
- planning and budgeting of existing office renovation expenses;
- investigating, analysis of availability and suitability of commercial real estate developments and selecting appropriate relocation options;
- organization of internal tender for the best allocation of existing office renovation project vs moving into prepared up to the high-standard new office location;

2) Office relocation project

- designing new office space (2850 sq. m.) and creating drawings of 3-floors building layouts in agreement with state construction standards and top IT management requirements;
- administrating new location renovation process, coordinating subcontractors' construction works;
- budgeting, organizing and successful executing of 245 people office moving process;
- settle down of new premises: furniture, construction materials and equipment procurement, tendering/contracting of new office suppliers, card access, security system and parking (cars & bicycles);
- ensuring that the building meets health and safety requirements

3) New office operations

- creating monthly and yearly office premises budgets according to the requirements of all departments;
- procurement and contracts management;
- space management according to teams' development;
- utilities, security and cleaning management, supervision of furniture maintaining and renovation works;
- emergency and evacuation planning, creating guidelines for evacuation

10.2010 – 07.2011 Interiors International, Kyiv, Ukraine (former Ayala International LLC)

<http://www.interiors.com.ua>

<https://dnister-hotel.phnr.com/en/rooms/list>

Design of interior and complete performance of all internal works of hotel

4 stars Hotel “Dnister”, Lviv (Ukraine)

Project Manager

(14 people in submission)

- participation in the tender process by completion one room as a model;
- planning work schedules for various construction tasks, using MS Project for another 73 rooms;
- budget control and on a daily basis control over the project planning and scheduling in line with overall objectives;

- coordination of supplies of materials and machinery and making sure they are providing services within the quality, time, and price according to the contractual documents.
- cooperation with transport companies, customs;
- liaison with hotel's operations management to minimize disruption to existing operations;
- quality rating and acceptance of stages of the executed works, including final commissioning

05.2008 – 10.2010 Lafarge Ukraine (OJSC "Mikolaivcement"), Mykolaiv, Lviv region, Ukraine
 French manufacturer of cement, construction aggregates, concrete, and gypsum in 78 countries

Roads, Rail, Buildings, Utilities and Earthworks Project Manager

phase 1 (building project office for 80 people on greenfield - 1050 sq. m.)

- coordinating the whole tender process and negotiations, contracting with "CONTAINEX Handels GmbH";
- conducting Pre-mobilization inspection on Contractors/Sub Contractors' Personnel/Equipment's;
- preparing cost breakouts and budget reports for the approval process;
- planning and expediting the cost, time, scope, and quality of building works to ensure that the team is making satisfactory progress to the project goals;
- organizing commissioning, ensure that all deficiencies have been corrected

phase 2 ("New plant" preparation works)

- supervision of "New plant" geological and topography survey;
- finalizing the basic design of site preparation and leveling, rail and automobile road connection to construction permit status and pre-qualification tendering of "New plant" with the design company;
- preparation weekly & monthly reports for GM on the construction of project office

06.2002 - 12.2007 Ayala International LLC, Kyiv

Projects: Design of interior and complete performance of all internal works of the hotel "Raddison Blu Resort" (Alushta, Crimea) and hotel "Donbass Palace" (Donetsk)

07.2005- 12.2007 4 star Hotel "Raddison Blu Resort", Alushta, Crimea

<http://www.radissonblu.com/resort-alushta>

Site manager of general contractor

(23 people in submission)

06.2002 - 07.2005 5 star Hotel "Donbass Palace", Donetsk

www.donbasspalace.com

Site Manager of general contractor

(15 people in submission)

- object surveying, developing design ideas, CAD design;
- planning work schedules for construction tasks, using project management software;
- control on a daily basis the project planning and scheduling in line with overall objectives;
- planning of timely delivery of materials and the equipment on-site and providing space for their unloading and warehousing;
- cooperation with transport companies, customs, warehouse organizations;
- logistic operations of acceptance, unloading, and delivery of cargoes
- keep records of staff and materials, monitoring progress, costs, and quality of executed works;

- site budget control, ensure the work meets legal requirements and Building Regulations;
- reporting regularly to the Project Manager;

International internships:

- **Lafarge South Africa** (Gallo Manor, Johannesburg, South Africa) internship and experience exchange on international project management and plant construction - 10.2008
- **internships and trainings** in Lafarge headquarter in Leon (France) and technical department in Vienna (Austria) – 2008-2009

Training:

- **Training Certificate on Managing New Works & Construction Sites Safety Course** by Connaught Compliance Training Services Ltd. Cardiff UK (Managing health and safety issues on the plant);
- **Contractor Safety Management (CSM)** - establish a common and systematic approach for the effective management of contractor and sub-contractor health and safety;
- **Lock Out, Tag Out, Try Out procedure (LOTOTO)** - controlling hazardous and high-risk activities in order to eliminate fatal and serious injuries while servicing, maintaining work on machinery or equipment;
- **"Managing Industrial Projects"** (master the key concepts of the Group Doctrine on project management and Lafarge investment methodology and procedure, evaluate the Company's Planning and her Progress to ensure that she meets the Project Requirement, timely Completion with minimum cost while maintaining Quality Standard Product Delivery and Safety)
- **safety training** for the main standards and advisories like WAH, Scaffolding, and mobile equipment advisory;
- **Cement Professionals Development Program (CPDP)** - acquisition of knowledge about the plant: organization, people, processes & systems.
- **"Train-the-trainer"** – practical tools, strategies and techniques for organizing dynamic, engaging, and highly effective training
- **"Situational leadership"** – developing a leadership style in which a leader adapts their style of leading to suit the current work environment, and needs of a team

Education:

1992 – 1997 Kyiv State Technical University of construction and architecture

Faculty: Industrial and civil construction, Specialty: Structural Engineer, Master Degree

07.2001 - 06.2002 Seminole Community College, Orlando, FL, USA <http://www.seminolestate.edu/>

Extensive English course, AutoCAD, PhotoShop, Primavera project planning/ Project

Manager

Additional information:

PC skills: Jira, AutoCAD, Architectural Desktop, PhotoShop, Project Manager, MS Office;

Foreign language skills: Ukrainian – native, Russian – fluent, English – fluent, German – A2 (Goethe-Zertifikat A2)

Driving license: "B", driving experience since 1994

Married, 8 years old son